

# Wireless E-911 PSAP Funding FY 2003 Request / Report Worksheet

**PSAP:** CITY OF RADFORD POLICE DEPT  
**Date:** 29-Jul-03

**Total Estimate Request:** \$126,983.61

**Total Actual:** \$116,209.84 ✓

**Difference:** - \$10,773.77 *return to board*

Call Load Data	Last 12 Months	Estimated	Actual
Total Telephone Calls Handled by PSAP	41,160	41,800	51,630
Total 911 Calls Handled by PSAP	4,300	4,845	4,141
Total Wireless 911 Handled by PSAP	720	1,045	844

Equipment Dedicated to Wireless E-911	100%	Estimated Costs	Actual Costs
MAARS wireless CPE hardware		\$21,000.00	\$21,000.00
MAGIC MIS version 2.5 system		\$61,500.00	\$61,500.00
<b>Total Equipment Dedicated to Wireless E-911</b>		<b>\$82,500.00</b>	<b>\$82,500.00</b>

Shared Equipment	Wireless Call % / 10.42% / Whichever is Greater	Estimated Costs	Actual Costs
Annual CPE maintenance costs		\$5,400.00	\$10,256.00
<b>Total Equipment Shared for Formula Below</b>		<b>\$5,400.00</b>	<b>\$10,256.00</b>
$\frac{\text{Number of Wireless 911 Calls}}{\text{Total Number of Calls Handled by Equipment}} \times \text{Equipment Cost} = \text{Amount of Funding}$		\$135.00	\$167.66

Percentage	\$562.68	\$1,068.68
10.42%		
Funding Requested	\$562.68	\$1,068.68

Local Exchange Carrier (LEC) Costs	100%	Estimated Costs	Actual Costs
2 dedicated wireless 911 trunks at \$84 per month		\$2,016.00	\$1,711.16
Install wireless 911 trunks		\$930.00	\$930.00
CAS software upgrade		\$8,400.00	\$0.00
<b>Total LEC Costs</b>		<b>\$11,346.00</b>	<b>\$2,641.16</b>

Personnel Costs	Wireless Call % / 10.42% / \$30,000 Whichever is Greater	Estimated Costs	Actual Costs
Salaries and benefits		\$233,217.00	\$258,613.31
Training		\$1,020.00	\$3,760.37
Conferences		\$50.00	\$159.00
Professional dues		\$45.00	\$60.00
<b>Total Personnel Costs for Formula Below</b>		<b>\$234,332.00</b>	<b>\$262,592.68</b>

Number of Wireless 911 Calls		Personnel Costs		
Total Number of Telephone Calls	X	Call Takers / Dispatchers	=	Amount of Funding
				\$5,858.30
				\$6,564.82
		Percentage		
		10.42%		
				\$24,417.39
				\$27,362.16
		\$30,000.00		
				\$30,000.00
				\$30,000.00
		Funding Requested		
				\$30,000.00
				\$30,000.00

**OFFICE OF CITY MANAGER**

DATE \_\_\_\_\_

The following Purchase Order number must be shown on all Invoices, packing lists, statements, and other correspondence:

1561

The P.O. Number must be on the purchase order before this order is valid.

DEPARTMENT

PURCHASED BY

001-3140-8107

ACCOUNT NUMBER

**VENDOR:**

SHIP TO:

**VERIZON**

**RADFORD DEPT OF POLICE**

P.O. BOX 17398

601 WEST MAIN STREET

BALTIMORE, MD 21197-0429

RADFORD, VA 24141

**Federal Tax id# 54-6001548**

ITEM NO.	QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	AMOUNT OR ESTIMATE
			WIRELESS HARDWARE (MAALS)		21,000.00
			MAGIC 2.5		61,500.00
			TOTAL=		82,500.00

The Director of Finance  
619 Second Street  
Radford, Virginia 24141  
1-540-731-3614

**BY:**

DEPARTMENT HEAD

## DIVISION OF PURCHASES

**APPROVED:**

CITY MANAGER

OFFICE

Jan 13 2003

## Payment Page

**Send with your payment**

Amount Due

**\$82836.00**

00000154 1 SP 0.370 01

RADFORD WRLS 911  
CITY MGR

619 2ND ST  
RADFORD VA 24141-1456

**XX**

Please Pay:  
Verizon  
By Feb 12

AMOUNT PAID

\$      .

P0 Box 17398  
Baltimore MD 21297-0429

Payment questions  
1 800 607-6575

OK to pay. C.H.

10902307924304911803329200302131000001680050008283600800000



Acct 023 792 4304 911 70

Jan 13 2003

## Summary

	Amount Past Due
\$ 336.36	Last bill
-168.36	Payments
<u>168.00</u>	Balance overdue from last bill-please pay promptly

	Current charges
<u>82668.00</u>	Verizon
\$82668.00	Subtotal Pay Verizon by Feb 12

\$82836.00 Pay Verizon

Page  
3

RECEIVED

JAN 17 2003

DIRECTOR OF FINANCE  
CITY OF RADFORD

10902307924304911803329200302131000001680050008283600800000

Page 1



Acct 023 792 4304 911 70

Jan 13 2003

For Your Information

## Changes in Federal Charges Beginning January 1, 2003

The Federal Universal Service Fund (FUSF) surcharge increased from \$.59 to \$.62 per line. The FUSF for ISDN PRI changed from \$2.95 to \$3.10. Neither event will result in new revenue to Verizon. If you have any questions, please contact your local business office listed on the bill.

All rates are subject to FCC approval.

Page



Acct 023 792 4304 911 70

Jan 13 2003

## Verizon Charges

\$ 168.00 Monthly Service Jan 13-Feb 12  
21000.00 Dec 9-FOR 911 WRLS HARDWARE  
Order # 001049644  
61500.00 Dec 9-FOR MAGIC 2.5  
Order # 001049644  
\$82500.00 Subtotal Verizon Charges

**\$82668.00 Total Verizon**

Billing Questions 1 800 607-6575

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MBA20C

CITY OF RADFORD  
EXPENDITURES REPORT  
AS OF 07/2002 TO 06/2003

FUND 001 GENERAL FUND  
FUNCTION 31 PUBLIC SAFETY  
ACTIVITY 31 LAW ENFORCE/TRAFFIC CON  
DEPT 3140 WIRELESS 911 COMM SYSTEM

ACCT NO	ACCOUNT DESCRIPTION	ANNUAL BUDGET	CUR MON	EXPENDED	*****YEAR TO DATE***** ENCUMBERED	UNE
1100	SALARIES & WAGES	21,419	1,767.90	22,540.73	.00	
1200	OVERTIME	0	.00	.00	.00	
2100	EMPLOYER'S FICA CONTRI	1,678	135.24	1,757.46	.00	
2210	EMPLOYER'S VRS CONTRIBTN	2,478	191.52	2,106.72	.00	
2300	EMP. SHARE OF GR HOSP	2,912	18.58	3,049.68	.00	
2400	LIFE INSURANCE PAYMENTS	35	.00	.00	.00	
2500	VRS HEALTH INS CREDIT	105	9.96	109.56	.00	
2720	WORKER'S COMPENSATION	28	.00	2.34	.00	
3600	ADVERTISING	0	.00	.00	.00	
5203	TELECOMMUNICATIONS	0	.00	.00	.00	
* 5204	TELECOMMUNICATIONS E-911	2,575	1,364.84	1,711.16	.00	
5504	TRAVEL (EDUCATIONAL)	0	.00	1,929.21	.00	
8103	COMMUNICATIONS EQUIPMENT	930	930.00	930.00	.00	
ADP EQUIPMENT		82,500	503.64-	82,500.00	.00	
8109	EDP SYSTEM SOFTWARE	8,400	.00	.00	.00	
DEPT3140	TOTAL ***** WIRELESS 911 COMM SYSTEM	123,060	3,914.40	116,636.86	.00	

\* \$168 (\$84 x 2 line) = \$168 per month) - Begin Aug 02 + additional charges on a month to late fee charges on a month

Harris, C F

From: j.angeline.reynolds@verizon.com  
Sent: Thursday, June 12, 2003 14:57  
To: Harris, C F  
Subject: RE:

\$ 8,400.00

FOR CAS

Upgrade -

Capt

per Steve's message below, the State has already paid

Thanks,

Angie

----- Forwarded by J ANGELINE REYNOLDS/EMPL/VA/Bell-A

Paid by State  
Wireless Bd -  
(shown on spreadsheet)

"Marzolf, Steven"  
<SMarzolf@ntp.state.va.us>  
Atl@VZNotes  
Williams/EMPL/WV/Verizon@VZNotes, Tom E  
06/12/2003 01:19  
PM

To: J ANGELINE REYNOLDS/EMPL/VA/Bell-A  
cc: rpdrecords@earthlink.net, Donald  
Griffith/EMPL/VA/Verizon@VZNotes  
Subject: RE:

According to the pricing sheet we got from Tommy, we paid for Radford so they should not owe to.

Steve Marzolf  
Department of Technology Planning  
Division of Public Safety Communications  
(804) 371-0015 (voice)  
(804) 371-2795 (fax)  
smarzolf@ntp.state.va.us

-----Original Message-----

From: j.angeline.reynolds@verizon.com [mailto:j.angeline.reynolds@verizon.com]  
Sent: Thursday, June 12, 2003 11:46 AM  
To: Marzolf, Steven  
Cc: rpdrecords@earthlink.net; donald.williams@verizon.com; tom.griffith@verizon.com  
Subject:

Steve,

City of Radford is questioning why they never received a bill for the CAS upgrade. I thought they were one of the jurisdictions included in the lump sum the Wireless Board paid. Could you let me know if I am correct or if I need to issue a bill to the City of Radford?

Thanks,

Angie Reynolds  
40 265-5059



Total All- 51,630

Finance Number: 1410.35  
Reading: May 12, 2003  
1 Reading: Dispensed with

AN ORDINANCE TO AMEND ORDINANCE NUMBER 1410, THE CITY OF RADFORD, VIRGINIA, TO REPEAL AND APPROPRIATE THE SUM OF \$15,499 FOR:

911 wireless 3,297

FOR THE FISCAL YEAR 2002-2003

Purchase of an air purifier for communications facility at \$1,100; repair of additional telephone for the communications department at \$143; and Verizon at \$10,256 which will come from E-911 reserves

911 wireless 844

estimated to cost \$4,000; purchase of equipment for communications equipment from

Be it ordained by the Council of the City of Radford, Virginia that Ordinance 1410, as amended, contained in the annual budget for the fiscal year 2002-2003 is hereby

and expenditure accounts of the City of Radford be appropriated or adjusted as follows:

FUND	BUDGET ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	BUDGET CHANGES			EXPENDITURES		
				Original	Decrease	Increase	Original	Decrease	Increase
General	1-5101.01	Transfers from Reserves	\$ 15,499						
General	1-3101-3310	Repairs and maintenance					\$ 4,000		
General	1-3102-3320	Maintenance service contract					\$ 10,256		
General	1-3102-8202	Equipment					\$ 1,243		
		Totals	\$ 15,499	\$ -		\$ 15,499	\$ -		
TOTAL ADDITIONAL APPROPRIATION									\$ 15,499

Be it further ordained that an emergency exists, and this ordinance shall be in full force and effect from the date of its final passage. The recorded roll call vote was as follows:

FIRST READING  
VOTE: May 12, 2003

Dr. Brown: Y  
Ms. Buchwald: Y  
Ms. Collins: Y  
Mr. Worrell: Absent  
Mayor Starnes: Y

SECOND READING:  
VOTE: Dispensed with

Dr. Brown: Y  
Ms. Buchwald: Y  
Ms. Collins: Y  
Mr. Worrell: Absent  
Mayor Starnes: Y

ATTEST  
Belinda Coffin  
Belinda Coffin, City Clerk



**SALARIES/BENEFITS OF COMMUNICATIONS OFFICERS**  
**JULY 01,2002 - JUNE 30,2003**

Based on base salary FY2002  
07/22/03

EMPLOYEE NAME	SALARY	V/C	FICA	HC		VRSHIC	TOTAL
DALTON, LEON	19,888.88	23.87	1,521.50	3,047.28	1,988.89	103.42	26,573.84
MITCHELL, HEATHER	23,689.92	28.43	1,812.28	3,047.28	2,368.99	123.19	31,070.09
AKERS, LISA	23,890.40	28.67	1,827.62	3,047.28	2,389.04	124.23	31,307.23
HEDGE, NANCY	26,032.47	31.24	1,991.48	3,047.28	2,603.25	135.37	33,841.09
SARVER, MELISSA	23,915.80	28.70	1,829.56	3,047.28	2,391.58	124.36	31,337.28
DEAN, BONNIE	26,859.27	32.23	2,054.73	3,047.28	2,685.93	139.67	34,819.11
HARRIS, CHARLES	30,766.86	36.92	2,353.66	3,047.28	3,076.69	159.99	39,441.40
ALLS, WILLIAM	22,974.04	27.57	1,757.51	3,047.28	2,297.40	119.47	30,223.27

258613.31



# CITY OF RADFORD, VIRGINIA

OFFICE OF CITY MANAGER

July 23, 2002

DATE

PURCHASED BY

Police

001-3140-5504

DEPARTMENT

ACCOUNT NUMBER

VENDOR:

APCO Institute

351 N. Williamson Blvd

Daytona Beach, FL 32114

P.O. NUMBER

1161

The following Purchase Order number must be shown on all Invoices, packing lists, statements, and other correspondence:

The P.O. Number must be on the purchase order before this order is valid.

SHIP TO:

Radford Dept of Police

601 West Main Street

Radford, VA 24141

Federal Tax Id# 54-6001548

ITEM NO.	QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	AMOUNT OR ESTIMATE
	1	ea	TRAINING CONFERENCE Communications Supervisor - (BONNIE DEAN)	349.00	349.00
	1	ea	Communications Training Officer - (Nancy MCDANIEL)	259.00	259.00
	1	ea	9-1-1 Center Manager -(Charlie Harris)	409.00	409.00
TOTAL=					1,017.00

Invoices and questions concerning payment are to be directed by:

The Director of Finance  
619 Second Street  
Radford, Virginia 24141  
1-540-731-3614

RECEIVED BY:

DATE:

BY:

DEPARTMENT HEAD

DIVISION OF PURCHASES

APPROVED:

CITY MANAGER

RECEIVING



CRESTAR  
CRESTAR BANK  
RICHMOND, VIRGINIA

# CITY OF RADFORD, VIRGINIA

619 SECOND STREET  
RADFORD, VIRGINIA 24141

CHECK NO. 24497

No. 024497

DATE

7/25/02

NET AMOUNT

\*\*\*\*\*100.00

ONE HUNDRED DOLLARS AND 00 CENTS

PAY  
TO THE  
ORDER

DEAN, BONNIE  
POLICE DEPT

GENERAL CHECKING

*M. Lott Ruffin*

DIRECTOR OF  
FINANCE

*James H. Jones*

TREASURER

⑈024497⑈ ⑆051401865⑆ 000808326⑈



619 SECOND STREET  
RADFORD, VIRGINIA 24141

**No. 024495**

68-186  
514

ONE HUNDRED DOLLARS AND 00 CENTS

PAY  
TO THE  
ORDER  
OF

HARRIS, CHARLES  
POLICE DEPT

DATE \_\_\_\_\_

7/25/02

NET AMOUNT

\*\*\*\*\*100.00

## GENERAL CHECKING

Mr. Lath. Popul.

**DIRECTOR OF  
FINANCE**

James H. Jones

**TREASURER**

||024495|| 1:0514018651: 000808326||

PLEASE DETACH BEFORE DEPOSITING

**CITY OF RADFORD**

RADFORD, VIRGINIA 24141

VOUCHER NO.	P.O. NO.	INVOICE NO.	DATE	DESCRIPTION	AMOUNT
1555			07/23/02	TRAVEL EXPENSES	\$*****100.00

NET AMOUNT

\*\*\*\*\*100.00





# CITY OF RADFORD, VIRGINIA

619 SECOND STREET  
RADFORD, VIRGINIA 24141

68-186

514

CHECK NO. 24419

**No. 024419**

**CRESTAR**  
CRESTAR BANK  
RICHMOND, VIRGINIA

DATE

7/25/02

NET AMOUNT

\*\*\*\*\*100.00

ONE HUNDRED DOLLARS AND 00 CENTS

GENERAL CHECKING

PAY  
TO THE  
ORDER  
OF

MCDANIEL, NANCY  
POLICE DEPT

*M. Lett P. Lett*

DIRECTOR OF  
FINANCE

*James H. Jones*


TREASURER

⑈024419⑈ ⑆051401865⑆ 000808326⑈

PLEASE DETACH BEFORE DEPOSITING

CITY OF RADFORD

RADFORD, VIRGINIA 24141

VOUCHER NO.	P.O. NO.	INVOICE NO.	DATE	DESCRIPTION	AMOUNT
1553			07/23/02	TRAVEL EXPENSES	*****100.00
					

NET AMOUNT

\*\*\*\*\*100.00



CRESTAR  
CRESTAR BANK  
RICHMOND, VIRGINIA

# CITY OF RADFORD, VIRGINIA

619 SECOND STREET  
RADFORD, VIRGINIA 24141

CHECK NO. 24474

No. 024474

68-186  
514

DATE

7/25/02

NET AMOUNT

\*\*\*\*\*644.37

SIX HUNDRED FORTY FOUR DOLLARS AND 37 CENTS

PAY  
TO THE  
ORDER  
OF

RAMADA INN & SUITES

GENERAL CHECKING

*M. Lott Pophill*

DIRECTOR OF  
FINANCE

*James H. Jones*

TREASURER

⑈024474⑈ ⑆051401865⑆ 000808326⑈

PLEASE DETACH BEFORE DEPOSITING

CITY OF RADFORD

RADFORD, VIRGINIA 24141

VOUCHER NO.	P.O. NO.	INVOICE NO.	DATE	DESCRIPTION	AMOUNT
1551			07/24/02	LODGING	*****644.37

*P.D*

NET AMOUNT

\*\*\*\*\*644.37

#####BDate 08/11/02  
Time 07:14  
Page 1

INN BNA Opry Suites Airport  
2425 ATRIUM WAY  
NASHVILLE, TN 37214  
FAX: 615-883-5594  
615-883-5201  
MER# 550153494000

Acct# P36706-00  
Room# 310  
Rate Code  
Group  
Room Type Q11  
Room Rate 89.00

HARRIS/CHARLES

Arrive AUG 08 02 11:20  
Depart AUG 11 02

CITY OF RAFORD VI  
601 WEST MAIN STREET  
RAFORD VI 24141

Payment VI 441712001293XXXX Exp: 12/03

Date	Description	Reference	Room	Charges	Credits
AUG 08	CHECK PAYMENT	RM TAX			305.05
AUG 08	ROOM CHARGE			89.00	
AUG 08	STATE TAX 8.25%			8.24	
AUG 08	LOCAL TAX 5.0%			4.45	
AUG 08	SECURITY/SAFE	SAFE CHARGE		1.09	
AUG 09	ROOM CHARGE			89.00	
AUG 09	STATE TAX 8.25%			8.24	
AUG 09	LOCAL TAX 5.0%			4.45	
AUG 09	SECURITY/SAFE	SAFE CHARGE		1.09	
AUG 09	ROOM CHARGE			89.00	
AUG 09	STATE TAX 8.25%			8.24	
AUG 10	LOCAL TAX 5.0%			4.45	
AUG 10	SECURITY/SAFE	SAFE CHARGE		1.09	
AUG 11	-ADJUST- SAFE	ADJUST			3.27

Balance Due: .02

I agree that my liability for this bill is not waived.†

THANK YOU FOR STAYING AT THE RAMADA INN & SUITES!!!

Guest Signature \_\_\_\_\_

!!

Notice. This facility is independently owned and operated under license from Ramada. Contact the facility manager first with any question about the bill. Ramada and its affiliates may contact you about goods and services. If you prefer not to be contacted by the licensor or its affiliates, please write us at Ramada, PO Box 27970, Minneapolis, MN 55427-0970.



PURCHASE ORDER  
**CITY OF RADFORD, VIRGINIA**

OFFICE OF CITY MANAGER

July 9, 2002

DATE

**P.O. NUMBER**

The following Purchase Order number must be shown on all  
Invoices, packing lists, statements, and other correspondence:

PURCHASED BY

Police

001-3101-5610

DEPARTMENT

ACCOUNT NUMBER

**VENDOR:**

City of Salem

ATTENTION: FINANCE DEPT

P.O. Box 869

Salem, VA

24153

**SHIP TO:**

The P.O. Number must be on the purchase  
order before this order is valid.

Radford Dept of Police

601 West Main Street

Radford, VA 24141

Federal Tax id# 54-6001548

ITEM NO.	QUANTITY	UNIT OF MEASURE	DESCRIPTION	UNIT PRICE	AMOUNT OR ESTIMATE
	50	ea	2002-2003 Annual Academy Tuition	180.00	9,000.00
			<b>TOTAL*</b>		<b>9,000.00</b>

Invoices and questions concerning payment  
are to be directed by:

The Director of Finance  
619 Second Street  
Radford, Virginia 24141  
1-540-731-3614

**BY:**

DEPARTMENT HEAD

**DIVISION OF PURCHASES**

**APPROVED:**

CITY MANAGER

OFFICE

7/10/02

Cardinal Criminal Justice Academy

No. ACAD 02-013

P. O. Box 869

Salem, VA 24153

Bill To: CHIEF WESLEY P TERRY JR  
RADFORD POLICE DEPT  
1ST & WADSWORTH STREET  
RADFORD VA 24141

INVOICE DATE: 2/14/02

Due Date:

7/31/02

# STUDENTS	DESCRIPTION	COST	TOTAL COST
50	2002-03 ANNUAL ACADEMY TUITION	180.00	\$ 9,000.00
		<b>TOTAL</b>	<b>\$ 9,000.00</b>

PLEASE MAIL PAYMENT TO:

City of Salem  
Attention: Finance Department  
P. O. Box 869  
Salem, VA 24153

PLEASE DO NOT COMBINE THIS PAYMENT WITH ANY OTHER PAYMENTS DUE THE CITY OF SALEM. THANK YOU.

CREDIT: ACADEMY FUND REVENUE ACCOUNT: 65-08000-4001 FINANCE

# CITY OF RADFORD

LOCAL SUPPLY ORDER

No. 7057

per Course

TO APCO INSTITUTE

THIS ORDER NUMBER MUST APPEAR ON ALL PAPERS RELATIVE TO THIS ORDER.

030404 20

needs can be identified  
strategies can be devel-  
ective results.

MAIL INVOICE TO DIRECTOR OF FINANCE 619 SECOND STREET RADFORD, VA 24141 AND MUST BE FULLY ITEMIZED, SHOWING QUANTITY, DESCRIPTION AND UNIT PRICE OF EACH ITEM.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	TOTAL PRICE	CHARGE TO:
1	EA	TUITION FOR TRAINING (LISA AKERS/C.O.)		259.00	001-3101-5610

APPROVED

*[Signature]*  
Authorized Signature

THE ABOVE MATERIAL RECEIVED

SIGNED

VENDOR

Employee receiving material

May 19-21, 2003  
8 a.m. - 5 p.m.  
Tuition: \$259.00

Contact: Craig Sheets  
540-342-8135 Ext: 518

### Lodging:

Hotel Roanoke & Conf. Ctr  
110 Shenandoah Ave. N.W.  
Roanoke, VA 24016  
866-594-4722

Holiday Inn  
815 Gainesboro Rd. N.W.  
Roanoke, VA 24016  
800-465-4329

### Prerequisites: None

### Upgrading your APCO Institute Instructor Certification

If you have been certified as an APCO Institute Agency Instructor, you have proven that you can teach in a classroom environment. By participating in a Basic Telecommunicator Training course, a Communications Training Officer course or a Fire Communications course, you can upgrade your instructor certification to include this new course. To apply for the upgrade, submit the following:

1. Completed Instructor Upgrade Form
2. Copy of current APCO Instructor Certificate

Call (888) APCO-911  
to register or use the  
enclosed registration form!  
Online registration now  
available at  
[www.apcoinstitute.org](http://www.apcoinstitute.org)

APCO Institute, Inc.  
351 N. Williamson Blvd.  
Daytona Beach, FL 32114

(888) APCO-911  
Fax: (386) 322-9766  
E-mail: [Institute@apco911.org](mailto:Institute@apco911.org)

APCO







# CITY OF RADFORD, VIRGINIA

619 SECOND STREET  
RADFORD, VIRGINIA 24141

Roanoke  
68-186  
514  
CHECK NO. 26163

No. 026163

CRESTAR  
CRESTAR BANK  
RICHMOND, VIRGINIA

DATE

NET AMOUNT

9/26/02

\*\*\*\*\*100.00

ONE HUNDRED DOLLARS AND 00 CENTS

PAY  
TO THE  
ORDER  
OF  
APCO, VA. CHAPTER

GENERAL CHECKING

*[Signature]*

DIRECTOR OF  
FINANCE

*[Signature]*

TREASURER

⑈026163⑈ ⑆051401865⑆ 000808326⑈

PLEASE DETACH BEFORE DEPOSITING

CITY OF RADFORD

RADFORD, VIRGINIA 24141

VOUCHER NO.	P.O. NO.	INVOICE NO.	DATE	DESCRIPTION	AMOUNT
3063			09/25/02 R	OFFC	*****100.00
NET AMOUNT					*****100.00

APCO Virginia Chapter  
Fall Conference  
October 2-4, 2002



**REGISTRATION FORM**

Please Print or Type

**Attendee Information**

AKERS, LISA M.

Name (Last, First, MI)

RADFORD DEPT OF POLICE

COMMUNICATIONS OFFICER

Agency/Company

Title

601 WEST MAIN STREET

Address

RADFORD, VA 2414

City

State

ZIP

540-731-3626

Phone Number

540-731-5017

Fax Number

E-mail

☒

**SIGN ME UP for the Dispatcher Breakout Session**

on

**Wed. & Thurs., October 2 & 3, 2002.**

**CLASS SIZE FOR THE DISPATCHER  
BREAKOUT IS LIMITED - RESERVE  
YOUR SEAT EARLY!**

(Fee for breakout session waived if conference registration of \$25.00 paid.)

**Registration Information**

**Conference & Hotel Information**

Category	Registration (Mark one)	Holiday Inn Tanglewood
Member - \$25.00	<input type="checkbox"/>	4468 Starkey Rd SW, Roanoke, Virginia
Non-member - \$25.00	<input checked="" type="checkbox"/>	1-540-774-4400
<b>TOTAL Registration Amount Due</b>	<b>\$ 25.00</b> (see below for billing info)	<b>Room rate: \$ 64.00</b> (double/single occupancy) prevailing state/city sales tax

Make your reservations directly with the Holiday Inn Tanglewood before September 23, 2002. After this date all remaining sleeping rooms will be released back to the hotel for resale. After cut-off date, reservations WILL be accepted based on availability @ the conference rate.

**Payment Information**

- ☐ Enclosed is a check for \_\_\_\_\_ made payable to APCO, Virginia Chapter.
- ☐ Attached is a purchase order. Please bill my agency/company for the amount due. (Registrations will not be processed without the submission of an actual purchase order. Purchase order numbers alone DO NOT validate billing.)

**If billing address different than address identified above, complete the following:**

Billing Address

City, State, Zip

- ☐ If payment enclosed for more than one registration, please attach individual registration form for each person registered.
- ☒ Registration to be paid @ the door. Cancellations must be received no later than Monday, September 23, 2002.

For Questions, contact Terry Hall or Carol Adams @ (757) 890-3656 or e-mail @ [adamsc@yorkcounty.gov](mailto:adamsc@yorkcounty.gov)

Remit registration to Carol W. Adams, c/o York County Emergency Comm. Ctr., Post Office Box 532, Yorktown, Virginia 2369 or fax to (757) 890-3608. Registrations should be received no later than Monday, September 23, 2002.

APCO Virginia Chapter  
Fall Conference  
October 2-4, 2002

## REGISTRATION FORM

Please Print or Type

### Attendee Information



Dean, Bonnie R.

Name (Last, First, MI)

Radford Department of Police  
Agency/Company

Communications Supervisor  
Title

601 West Main Street

Address

Radford

VA

24141

City

State

ZIP

540-731-3626

540-731-5017

Phone Number

Fax Number

E-mail

**SIGN ME UP for the Dispatcher Breakout Session**  
Wed. & Thurs., October 2 & 3, 2002.

on

CLASS SIZE FOR THE DISPATCHER  
BREAKOUT IS LIMITED - RESERVE  
YOUR SEAT EARLY!

(Fee for breakout session waived if conference registration of \$25.00 paid.)

### Registration Information

### Conference & Hotel Information

Category	Registration (Mark one)	Holiday Inn Tanglewood
Member - \$25.00	<input type="checkbox"/>	4468 Starkey Rd SW, Roanoke, Virginia
Non-member - \$25.00	<input checked="" type="checkbox"/>	1-540-774-4400
TOTAL Registration Amount Due	\$ 25.00 (see below for billing info)	Room rate: \$ 64.00 (double/single occupancy) + prevailing state/city sales tax

Make your reservations directly with the Holiday Inn Tanglewood before September 23, 2002. After this date all remaining sleeping rooms will be released back to the hotel for resale. After cut-off date, reservations WILL be accepted based on availability @ the conference rate.

### Payment Information

- ☐ Enclosed is a check for \_\_\_\_\_ made payable to APCO, Virginia Chapter.
- ☐ Attached is a purchase order. Please bill my agency/company for the amount due. (Registrations will not be processed without the submission of an actual purchase order. Purchase order numbers alone DO NOT validate billing.)

**If billing address different than address identified above, complete the following:**

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Remit registration to Carol W. Adams, c/o York County Emergency Comm. Ctr., Post Office Box 532, Yorktown, Virginia 23690 or fax to (757) 890-3608. Registrations should be received no later than Monday, September 23, 2002.



# RECEIPT

DATE <u>10-2-02</u>		No. <u>220202</u>	
FROM <u>City of Redford</u>		<u>\$100.00</u>	
<u>One hundred dollars 10/100</u>		DOLLARS	
<input type="radio"/> FOR RENT <u>Reg. APCO</u>			
<input type="radio"/> FOR <u>                    </u>			
ACCT.	<input type="checkbox"/>	<input type="radio"/> CASH	FROM <u>                    </u> TO <u>                    </u>
PAID	<input type="checkbox"/>	<input type="radio"/> CHECK	
DUE	<input type="checkbox"/>	<input type="radio"/> MONEY ORDER	
			
<small>1152</small>			

Na h 1

# APCO International

Association of Public-Safety Communications Officials



89359

## ANNUAL DUES INVOICE

Federal ID Number 63-046-1885

APCO INTERNATIONAL, INC.  
351 NORTH WILLIAMSON BLVD.  
DAYTONA BEACH, FLORIDA 32114-1112  
888-APCO9-1-1 OR 386-322-2500

☐ Address change on back

Charles Harris  
Communications  
City of Radford Police Dept  
601 1st St  
Radford, VA 24141-

Statement Date: Oct 01, 2002

Date Due: Oct 31, 2002

Membership Expires On: Dec 31, 2002

Invoice No.:

Silent Key Contribution: \$

Total Amount Due: \$ \$60.00

NOTE • Return top portion with remittance.  
• Area code and address has changed for APCO International.  
• If paying by credit card, please complete back of form.

Statement Date: <u>Oct 01, 2002</u>	Membership Expires On: <u>Dec 31, 2002</u>	Member Number: <u>89359</u>	Total Amount Due: <u>\$60.00</u>
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### You are being billed for: 2003 APCO Membership Dues

Name: Charles Harris

Member Number: 89359

The information below will be published in the membership directory. If you need to make changes or additions, please provide the correct information on the back of this form. If you make no updates, we will assume that all information is correct and will be as shown below.

Mailing Address: 601 1st St

Radford, VA 24141-  
Work Phone: (540) 731-3624  
Home Phone: (540) 731-1021  
Fax Number: (540) 731-3620

E-Mail Address:  
Amateur C/S:  
Chapter:

Job Title: Senior Officer

Classification:

Employer Name: City of Radford Police Dept

Address: 601 1st St

Radford, VA 24141-

Membership Dues					
Primary Chapter	Chapter	Member Category	Price	Balance	Amt Due
	<input checked="" type="checkbox"/> VIRGINIA	Active Member (Tier One)	\$60	\$0	\$60
Total Amount Due					\$60

### AN IMPORTANT MESSAGE FROM APCO

APCO International annual dues are not deductible as a charitable contribution for federal tax purposes, but may be deducted as a business expense. Public Safety Communications/ APCO BULLETIN subscription price for one year (\$27) is included in membership dues and members may not deduct subscription price from dues.

Participate in the future of the association by contributing to the Silent Key. Donations may be for \$100, \$50, \$25 or any increment you choose. Silent Key contribution may be 100 percent deductible through contributions made to the APCO Institute, Inc., a 501(c)(3) not-for-profit association. Consult your tax advisor for details.

Reminder: This membership information will appear in the membership directory unless you update your records.



### Membership Category

☒ **Active - Tier One:** \$60/yr • Personnel who staff, manage, design, construct, install, command or operate a public safety communications center and supporting information systems are eligible for this category. Applicants must be employed by, retired from or a volunteer of a governmental entity, or a contractor of a governmental entity providing the described services. Must be actively engaged in or retired from the performance of the described services for the specific entity on a regular basis and may not have a conflicting commercial interest which provides a significant portion of their income. Examples of qualifying positions include but are not limited to engineers, technicians, managers, information systems specialists, supervisors and telecommunicators. Active members may vote on association matters, may enjoy all benefits and, except where otherwise limited, may serve in any capacity in the association and its chartered groups.

☐ **Active - Tier Two:** \$85/yr • Applicants as defined above residing in California, Louisiana, Oregon and Wyoming are to select this Tier. (Note: Tier selection/membership dues are set by each respective Chapter.)

☐ **Member:** \$45/yr • Those non-administrative and non-supervisory personnel otherwise meeting the requirements of Active Membership, at the applicant's discretion, may select this category. Those who do not meet the requirements of any other category of membership but who share the goals and objectives of the association are eligible for this category. Examples include engineers, information systems specialists, technicians and telecommunicators who choose not to participate in the Active Category. Voting privileges are not extended to the Member category; otherwise they enjoy all the privileges of the association.

☐ **Commercial:** \$100/yr • Those persons who receive compensation in any form for products or services rendered in business and industry are eligible to be commercial members. Except for the Corporate Advisory Committee member on the Executive Council, voting privileges are not extended to Commercial Members. They may otherwise enjoy all benefits and privileges of the association. Corporate membership is also available – for more information, call 1-888-APCO-911.

Name Bonnie R. Dean Title Communication Supervisor

Organization Radford Department Of Police

Mail Address 601 West Main St

City Radford State Va Zip 24141

Phone 540-731-3624 Fax 540-731-3620 Amateur c/s

E-Mail Address brdean@radforddp.org Referred By

Home Address (if different from above) 4293 Draper Valley Rd

City Draper State Va Zip 24324

### Member Profile

Agency Category (Select One)

☒ Law Enforcement ☐ EMS ☐ PSAP ☐ Consolidated Dispatch Center ☐ Other   
☐ Fire Department ☐ Government Agency ☐ Emergency Management

Job Classification (Select One)

☐ Director ☐ Chief ☐ Engineer/Technician ☒ Supervisor ☐ 9-1-1 Coordinator ☐ Other   
☐ County/State Official ☐ Training and Education Coordinator ☒ Telecommunicator/Dispatcher

Category (Select One)

☐ Equipment Vendor/Distributor ☐ Manufacturer ☐ Consultant Services ☐ Other

Job Classification (Select One)

☐ Marketing/Sales ☐ Product Specialist ☐ Other

### Payment Information

☒ Check Enclosed ☐ American Express ☐ Mastercard ☐ Visa ☐ Discover

Card Number  Expiration Date

Signature  Date

Send or Fax this completed membership application and payment to: APCO International, 351 N. Williamson Blvd. Daytona Beach, FL 32114. Fax (386) 322-2501. Questions? Call us toll free at (888) APCO-911, or e-mail us at [membership@apco911.org](mailto:membership@apco911.org)

NOTE: \$27 of your membership dues goes toward your subscription of Public Safety Communications/ APCO BULLETIN magazine

# RECEIPT

DATE	Oct. 28, 2002		No.	432652
RECEIVED FROM	City of Radford		\$ 159	
One hundred fifty nine —			DOLLARS	
<input type="radio"/> FOR RENT <input type="radio"/> FOR			Va. GIS Conf. registration / Harris	
ACCOUNT	1590	<input type="radio"/> CASH	FROM J. Pace TO	
PAYMENT	1590	<input checked="" type="radio"/> CHECK	ROANOKE VALLEY-ALLEGHANY REGIONAL COMMISSION	
BAL. DUE	105	<input type="radio"/> MONEY ORDER	BY	



# DEPARTMENT OF POLICE

601 WEST MAIN STREET  
RADFORD, VIRGINIA

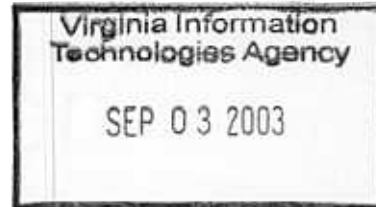
24141



Col. W.P. Terry, Jr.  
Chief of Police

August 20, 2003

Steve E. Marzolf  
PSC Coordinator  
Richmond Plaza Bldg., Suite 135  
110 S. Seventh Street  
Richmond, VA. 23219-3931



Dear Steve:

Attached is the Wireless Project FY2003 True Up for the City of Radford Department of Police. The State Wireless Board approved a budget of \$126,983.61 for FY2003. Our agency actually expended \$116,209.84 leaving a difference of \$10,773.77.

Also attached are supporting documentation for our expenditures as required by the State Wireless Board.

If you should have any questions, please contact me at (540) 731-3655 or [cfharris@radforddp.org](mailto:cfharris@radforddp.org).

Sincerely,

Charlie Harris  
Director of Communications

*"An Accredited Law Enforcement Agency"*